

Head Teacher – Capel Primary School



Person Specification

Qualifications

- Qualified Teacher Status
- Hold, working towards, or prepared to attain NPQH accreditation

Experience

- Significant knowledge of KS1/KS2 and EYFS principles and practice
- An excellent classroom practitioner
- Leadership and management experience within the Senior Leadership Team of a Primary School
- Experience of current Ofsted Inspections and the post Ofsted planning process

Professional Development

- Can demonstrate evidence of continuing professional development including preparation for school leadership and management

Strategic Leadership

Ability and commitment to...

- Promoting and communicating the school vision to inspire pupils, staff, parents and governors
- Ensuring each child reaches their full potential and develop into happy, well rounded individuals
- Collaborating with the governing body in their strategic role by providing accurate information and accounts of the school's performance at regular specified intervals
- Maintaining awareness of current national educational developments and implementing where necessary
- Maintaining and developing the caring and inclusive ethos of the school
- Building links and engaging with parents, governors and wider community including pre-schools and local schools.
- Assertive leadership that will drive through further improvement with quality and robust self-evaluation with a commitment to higher standards in all teaching across all areas of the school

Leadership & Management

Knowledge of and/ or experience in...

- Nurturing and developing a school team to achieve high quality learning throughout the school
- Developing and delivering a robust school improvement plan

- Leading change within a small school team
- Identifying underperformance and creating a plan to improve performance to required levels
- Analysing, evaluating and acting on data to take the school to higher standards
- Understanding school financial management and budget planning process
- Prioritising and managing school resources to achieve educational goals
- Implementing high standards of safeguarding and welfare.
- Organising workload and effectively delegating where appropriate

Teaching & Learning

Knowledge of and/ or experience in...

- Ensuring that children of all abilities and backgrounds make good progress
- Setting fair and challenging targets for pupils and staff that are regularly monitored and reviewed
- Providing a challenging and creative curriculum, an engaging learning environment and enrich the life-long learning culture of the school
- Inspiring and encouraging independent and creative learning for every child within and beyond the classroom
- Motivating families to participate in their children's education
- Encouraging staff to maximise the opportunities for cross curricular links in the creative learning experience of pupils
- Experience of delivering a wide range of extra curricular activities to facilitate pupil enrichment

Personal Qualities and Skills

Can demonstrate...

- Drive and ambition
- Leadership by example
- Managing time and workload effectively
- Caring and understanding approach
- Strong communication skills
- Recognition of the value of pupils and staffs opinions and achievements
- Ability to manage sensitive situations appropriately
- Resilience and forward thinking

Capel Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post is subject to an Enhanced Disclosure Application to the Disclosure & Barring Service.